

1.	ICT Governance Framework	Non-alignment between the organogram and ICT governance Framework	<ul style="list-style-type: none"> No comments from the plenary 	No Comments from the Plenary regarding this policy	No new proposed amendments in the Policy.
2.	ICT Governance Charter		<ul style="list-style-type: none"> No comments from the plenary 	No Comments from the Plenary regarding this policy	No new proposed amendments in the Policy.
3.	ICT Master Plan	No gaps	<ul style="list-style-type: none"> No comments from the plenary 	No Comments from the Plenary regarding this policy	No new proposed amendments in the Policy.
4.	ICT Disaster Recovery	Emergency Contact Information outdated contact details	<ul style="list-style-type: none"> No comments from the plenary 	No Comments from the Plenary regarding this policy	No new proposed amendments in the Policy.
5.	ICT Service Strategy	No gaps	<ul style="list-style-type: none"> No comments from the plenary 	No Comments from the Plenary regarding this policy	No new proposed amendments in the Policy.
6.	Records Management Policy		<ul style="list-style-type: none"> No comments from the plenary 	No Comments from the Plenary regarding this policy	No new proposed amendments in the Policy.
7.	ICT Security Management Policy	No gaps	<ul style="list-style-type: none"> No comments from the plenary 	No Comments from the Plenary regarding this policy	No new proposed amendments in the Policy.
8.	ICT Acceptance Use Management		<ul style="list-style-type: none"> No comments from the plenary 	No Comments from the Plenary regarding this policy	No new proposed amendments in the Policy.
9.	ICT User Access Management Policy		<ul style="list-style-type: none"> No comments from the plenary 	No Comments from the Plenary regarding this policy	No new proposed amendments in the Policy.
10.	ICT Telephone Management Policy		<ul style="list-style-type: none"> No comments from the plenary 	No Comments from the Plenary regarding this policy	No new proposed amendments in the Policy.
11.	ICT Security Policy		<ul style="list-style-type: none"> No comments from the plenary 	No Comments from the Plenary regarding this policy	No new proposed amendments in the Policy.

12.	ICT Service Desk Policy		<ul style="list-style-type: none"> No comments from the plenary 	No Comments from the Plenary regarding this policy	No new proposed amendments in the Policy.
13.	ICT Change Policy		<ul style="list-style-type: none"> No comments from the plenary 	No Comments from the Plenary regarding this policy	No new proposed amendments in the Policy.
14.	ICT Application on Patch Management Policy		<ul style="list-style-type: none"> No comments from the plenary 	No Comments from the Plenary regarding this policy.	No new proposed amendments in the Policy.
15.	Data Backup and Recovery Policy		<ul style="list-style-type: none"> The comment was only on the traffic fines record. 	<ul style="list-style-type: none"> 	
16.	ICT Email Policy		<ul style="list-style-type: none"> It is noted that even though the policy has not yet adopted which includes Cllrs is already implemented. Request from Cllrs to use their private emails. The motivation was to prevent the unauthorised access of municipal information. The use of What's up confusing. The Cllrs had a view that the information provided is believed not to be confidential. 	<ul style="list-style-type: none"> The use of private email can be discussed and agreed to by the plenary. Drop box or link was proposed as a way of accessing information by Cllrs and Traditional Leaders. 	Resolved that the private emails be used as alternative.
17.	ICT Cell phone and Data Policy	No gap identified	<ul style="list-style-type: none"> To check if the regulation of cell phone will not invade the privacy of Cllrs. To consider using the Teltris device used to trace the extension calls. 	<ul style="list-style-type: none"> It is meant to make other arrangements should one exceeded data usage. The number that will be used in cases of investigation will be 047 	

				<ul style="list-style-type: none"> • There is also a voice over cell phone technology which is used these days. • 	
18.	ICT Service Level Agreement Policy		<ul style="list-style-type: none"> • No comments from the plenary 		
19.	Rules of Order		<ul style="list-style-type: none"> • Cllr requested that they should be allowed to connect on virtual in emergency situations where it is impossible to attend virtual • Amended policies be submitted to Cllrs before the actual sitting of the council meeting. 	<ul style="list-style-type: none"> • Policies with changes to be provided to Cllrs before the council meeting. • Cllrs to be allowed to submit inputs before the council meeting. 	<ul style="list-style-type: none"> • No proposed changes in the rules.